

## INFORMATION SHEET: AUGUST 2008

### HICMR ASSESSEMENT AND REPORTING PROGRAM (HARP)

#### 1. INFECTION CONTROL MANUALS

- HICMR offer a range of specialty-specific evidence-based Infection Control Manuals, based on current standards and guidelines.
- The current version of the Document Control Index should be implemented to manage new/revised versions.
- Notification of new/revised policies is via the Client Portal, using the registered email address for each facility, and the HICMR Monthly Newsletters.
- For feedback on Policies refer Policy: Document Control System.
- **HCWs can access manuals they are contracted to receive via the Client Portal at any time, using the facility-wide login.**

#### 2. RISK ASSESSMENTS (RAs) & INTERNAL AUDITS (IAs)

- ❖ HICMR conduct periodical/ongoing Risk Assessments in all relevant specialty areas using their unique evidence-based RA Tools, to measure compliance with relevant current standards, guidelines and Policies.
- ❖ HICMR have developed 38 new automated Risk Assessment (RA) Tools to assess client compliance with current standards & practices. Action Plans are now also available for internal client use to assist with Follow-up.
- ❖ Internal Audit (IA) Tools are also being developed for clients to self-audit compliance between HICMR Reviews. Electronic auditing of results and automated Reports will also be available online. The IA Tools will be tested by a group of clients before final release.
- ❖ **The DON or their nominated rep will have access via a secure login.**

#### 3. RA DIARY AND GRAPHS

- HICMR RAs are conducted regularly according to agreed outcomes, eg score/period of time.
- DONs or their nominated rep. can access the Client Portal to view the facility's RA Diary for scheduled/completed RAs.
- Graphs of HICMR RA results will be available, so that clients can benchmark by facility and RA, both internally and externally against other similar HICMR facilities.
- **The DON or their nominated rep will have access via a secure login.**

### THE HICMR ASSESSMENT & REPORTING PROGRAM (HARP)

The HICMR website is available at [www.hicmr.com.au](http://www.hicmr.com.au).

The website provides general access to information about HICMR (Healthcare Infection Control Management Resources), and in particular the HICMR Infection Control in Endoscopy and Sterilising Services Workshops, including Programs, scheduled dates and online Registration, to ensure a more efficient booking process.

HARP products are located on the Client Portal which can be accessed via the website, and enables HICMR Clients to access the HICMR Infection Control Products they are contracted to receive. The Client Portal is password protected, and enables facility-wide access to the Policy Manuals at any time. Other products can be accessed via a secure site on the Client Portal, including RA Reports, Graphs and Calendars, Internal Audit Tools, Incident Reports and SDLPs. The DON or their nominated rep will have access via a separate login.

#### 4. INCIDENT REPORTS

HICMR manage and report Infection Control Incidents/events for some clients, which could potentially result in transmission of infection.

The DON or nominated rep. can access the facility's Incident Reports as relevant via a secure site on the Client Portal.

- ✓ Reports to be available include:
  - B&BFEIs
  - Infection Surveillance
  - Adverse Events/Near Misses.

#### 5. EDUCATION PROGRAM

- **SDLPs: NEW!** Include Core and Optional Modules. Will include online auditing by both Participant and Activity. These are currently in the process of being tested – **refer June Info Sheet and new Policy: Infection Control Education Program.**
- **Endo & Sterilising Services (SS) Education Programs: NEW!** consist of Theoretical Self Assessment Tools & practical Skills Assessment Tools to assess knowledge of related Policies and current practices:
  - **Endo:** also includes an optional points based system by popular demand! **Refer Endo Policy: Endoscopy Infection Control Program, and Endo Toolkits: Education Program; Skills Assessments.**
  - **SS:** currently in process of being tested by several clients. Available soon!



HARP

HICMR Assessment & Reporting Program

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